

No P 625(2)/TC/QM/NSG/2011-12

Jan 2012

**NATIONAL SECURITY GUARD  
(MINISTRY OF HOME AFFAIRS)  
Government of India**

**NOTICE INVITING TENDER**

1. Sealed Tender/quotations are invited by The Inspector General, Training Centre, National Security Guard for the items as mentioned below. The items are to be procured by the Training Centre, National Security Guard, Manesar during the financial year 2011-12. The terms and conditions for purchase are as under:-

- (a) Rates to be quoted F.O.R. your Godown in Gurgaon/Delhi .
- (b) The stores should be delivered within 15 days from the date of issue of supply order, if stores are not delivered within 15 days, the supply order is liable to be cancelled.
- (c) IG, Trg Centre, will be at liberty to cancel any supply order without assigning any reason.
- (d) The firms/dealers quoting the lowest rate for best quality of items will be given preference.
- (e) The rates will be valid for one year from the date of approval.
- (f) Warrantee/guarantee in respect of each store should be clearly mentioned in the tender form.
- (g) Stores will be received in good condition and good quality only
- (h) Samples in respect of stores whenever required will be demanded as and when it is required.
- (j) Payment will be made on receipt of the complete qty of goods in good condition and quality and as per the Govt policy.
- (k) The last date of receiving quotation will be on 11 Feb 2012 at 1000 hrs and quotations will be opened on 11 Feb 2012 at 1030 hrs.
- (l) Interested tenders should submit the quotations alongwith rate & specification of items.

Ser No.	Name of items with specification	Remarks
1	Cartridge, Toner and Duplo Master roll (List attached)	

- (m) Participating firm should have TIN.
- (n) Earnest Money of Rs. 10,000/- (Rupees ten thousand only) in the shape of Bank Draft drawn in favour of IG, Training Centre, NSG Manesar Gurgaon, Haryana payable at SBI Manesar is also required and quotation without earnest Money and requisite information/paper documents will not be entertained/accepted.

2. You may please send your sealed quotations super scribing the envelop with "**Quotation for CARTRIDGE, TONER AND DUPLO MASTER ROLL**" addressed to Inspector General, Training Centre NSG, Manesar, Gurgaon, Haryana by post or deliver the same by hand in the quotation box at this office on or before 11 Feb 2012 by 1000 hrs. The quotation will be opened on the same day i.e. 11 Feb 2012 at 1030 hrs. IG, Training Centre, NSG, Manesar shall reserve the right not to accept any of quotations merely on the ground of rates being lowest. The payment will only be released to the firm after verification of quality of stores with the sample & bill cleared by PAO NSG.

Group Commander (Lgs)  
For Inspector General  
Training Centre, NSG

**LIST OF CARTRIDGE : TRG CENTRE NSG MANESAR, GURGAON (HR)**

Ser No	Name of Items	Remarks
1	HP Cartridge No.21 black	
2	HP Cartridge No.22	
3	HP Cartridge No.702	
4	HR Cartridge No.18 (Black, Yellow, Cyan, Magenta)	
5	HP Cartridge No.45 black	
6	HP Cartridge No.78	
7	HP Cartridge No.11/13 (Black, Yellow, Cyan, Magenta)	
8	HP Cartridge No. 51	
9	HP Cartridge No.52	-
10	HP Cartridge No.852	-
11	HP Cartridge No.23 colour	
12	HP Cartridge No.15 black	
13	HP Cartridge No.818 (Black and Colour)	
14	HP Cartridge No 88A black	
15	HP Cartridge No.851	
16	HP Cartridge No.855	
17	HP Cartridge No. 703	
18	HP Cartridge No.20	
19	HP Cartridge No.29	
20	HP Cartridge No.36A	
21	HP Cartridge No.860 (Black and Colour)	
22	HP Cartridge No.901 (Black and Colour)	
23	HP Cartridge No.810 black	
24	HP Cartridge No.811 colour	
25	HP Cartridge No.862(Black and Colour)	
26	HP Cartridge 1823A	
27	HP Ink Cartridge 5149A	
28	HP Ink Cartridge 20-6614D black	
29	HP Ink Cartridge 8727A colour	
30	HP Ink Cartridge 8728A colour	
31	HP Ink Cartridge 5149A	
32	Refilling Cartridge No.45 black	
33	Refilling Cartridge No.23/88 colour	
34	Refilling Cartridge No.18/36	
35	Risograph Master Roll	
36	Risograph Ink black	
37	Duplo Master Roll	
38	Cartridge for Duplo Ink black 600	
39	Toner for Tosiba/1560-No.161	
40	Toner for Tosiba studio 182	
41	Tonner FX-9	
42	HP Tonner 1560	
43	HP Tonner 2612A	
44	HP Tonner 92A	
45	HP Tonner 4092A	
46	HP Tonner 2040	
47	HP Tonner 2340D	

48	HP Tonner No.Q 6000A	
49	HP Tonner No.Q 6001A	
50	HP Tonner No.Q 6002A	
51	HP Tonner No.Q6003A	
52	Samsung Tonner D3	
53	Samsung Tonner D4	
54	Lamination roll	
55	Cartridge No. 703 black	
56	Cartridge No. 703 colour	
57	Cartridge No.940(Megenta,Cyan,Yellow & Black)	
58	Ink cartridge for Digital Franking machine model 1J40	
59	Cartridge for Duplo Duprinter DP-U520	